



# Indo-City Infotech Limited

CIN : L51900MH1992PLC068670

INDO-CITY INFOTECH LIMITED

## CRITERIA OF MAKING PAYMENT TO NON-EXECUTIVE DIRECTORS

With changes in the Corporate Governance norms, the role and responsibilities of Non-Executive Directors (NED) and the degree and quality of their engagement with the Board has undergone a substantial change over a period of time. The Non-Executive Directors bring in a wider perspective in the deliberations and decision-making of the Board which adds value to the Company. They also play a crucial role in the Independent functioning of the Board.

Under Part A of Schedule V of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, every listed company is required to publish its criteria of making payments to NEDs in its annual report. Alternatively, this may be put up on the Company's website as per regulation 46(2)(f) and reference may be drawn thereto in its annual report.

Following is the criteria for making payments to Non-Executive Directors of the Company:

- **Sitting Fee:** NEDs shall receive Sitting fees for attending meetings of the Board or Committees thereof or any other meeting as required by Companies Act, 2013, Listing Regulation or other applicable laws.
- **Commission:** Under the Companies Act, 2013, Section 197 allows a company to pay remuneration to its NEDs either by way of a monthly payment or at a specified percentage of the net profits of the company or partly by one way and partly by the other. Further, the section also states that where the company has either managing director or whole-time director or manager, then a maximum of 1% of its net profits can be paid as remuneration to its NEDs. In case there is no managing director or whole-time director or manager, then a maximum of 3% of net profit can be paid. Thus, the basis of payment to the NEDs is the net profit of the Company.

The Company is however not obligated to remunerate its NEDs.

- **Refund of excess remuneration paid:** If any such director draws or receives, directly or indirectly, by way of fee/remuneration any such sums in excess of the limit as prescribed or without the prior sanction, where it is required, such remuneration shall be refunded to the Company and until such sum is refunded, such director shall hold it in trust for the Company. The Company shall not waive the recovery of any sum refundable to it.
- **Reimbursement of actual expenses incurred:** NEDs may also be paid / reimbursed such sums incurred as actuals for travel, incidental and / or actual out of pocket expenses incurred by such Director / Member for attending Board / Committee Meetings.





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- Payment to independent directors: An independent director shall not be entitled to any stock option and may receive remuneration only by way of fees and reimbursement of expenses for participation in meetings of the Board or committee thereof.

The Nomination and Remuneration Committee is entrusted with the role of reviewing and if required, to make recommendation to the Board to revise the sitting fees and compensation paid to NEDs.

Amendment in law:

Any subsequent amendment(s)/modification(s) in the applicable laws in this regard shall automatically apply to this policy.

Review of the Policy:

This policy shall be subject to review as may be deemed necessary and in accordance with any statutory/regulatory requirements.

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